

2020 Award Nomination Packet
Outstanding Community Health Worker Award

Recognition of Awardee:

The “Outstanding Community Health Worker” award will identify one exceptional Community Health Worker (CHW) for their service and excellence. The award winner will be recognized and receive a commemorative plaque to be presented at the Texas Health Literacy Conference which will be held in San Antonio, Texas on October 12-16, 2020. Profile of the awardee will be disseminated to local papers, public health and state foundations newsletters, posted on The Health Collaborative web page and social media outlets.

Nomination Process:

1. Nominations may be submitted by another individual or directly by the nominee.
2. Nominations are to be submitted to Jordan.mcilveen@healthcollaborative.net **no later than Monday, September 28th at 5:00 pm.**
3. Please DO NOT alter the format or order of the nomination form. Applications received in altered formats will not be considered.
4. A Nomination Review Committee made up of representatives from the community who have served as practitioners, supervisors or mentors who have worked alongside CHWs who will review the nominations using an evaluation score sheet.
5. All submissions must be complete. Incomplete applications **will not** be considered.

PLEASE NOTE:

All questions should be submitted to Jordan.mcilveen@healthcollaborative.net and will be answered as quickly as possible.

Remember, nominations forms must be completed in its entirety to be considered.

This nomination packet is adapted, with permission, from The Massachusetts Association of Community Health Workers.

Thank you in advance!

Background:

The Health Collaborative wishes to actively recognize and honor the outstanding service, dedication, and excellence of individuals who serve their communities as Community Health Workers (CHWs). The Pathways Community HUB, a program hosted by The Health Collaborative, coordinates a team of CHWs from agencies across San Antonio to support individuals and families with multiple, complex needs. It is a priority of the HUB and therefore of The Health Collaborative to support the CHW workforce in San Antonio to improve the health of the community.

Permissions:

By submitting a nomination for the Outstanding Community Health Worker Award, Nominator and Nominee agree that all or parts of the information contained within the nomination can be released by The Health Collaborative in forms that may include, but are not limited to, press releases, website postings, e-mail announcements, social media, photographs, and newsletter articles.

Award Criteria:

For consideration, nominees for the "Outstanding CHW Award":

- a) Must be a community health worker, community health representative or promotor(a) de salud;
- b) Reside in the State of Texas
- c) Have made a significant contribution to community health;
- d) Be an advocate for the community served; and
- e) Nominee may be from any discipline or health focus
- f) Members of the award committee are not eligible for nomination

Community Health Worker of the Year Award: Nomination Process and Requirements

- The complete **Nomination Form** submitted. (5 points).
- **Personal Statement** regarding the nominee (25 points total)
 - An explanation of work/ job functions/duties and description of health promotion and other CHW activities (10 points);
 - Length of involvement and service as a CHW (5 points);
 - Description of the population and community served and Description of community involvement (10 points).
- **Justification:** An award justification for the nominee to be written by the nominator (60 points total). The nominator should answer the following questions:
 1. How is the nominee involved in decision making, project planning, implementation, and/or management as appropriate to their project/program? (20 points)
 2. How has the nominee made a difference in the community they serve? (20 points)
 3. How has the nominee contributed significantly to improving health outcomes and access to health care services for their target community? Examples include: improved health status; increased health knowledge; increased access to services (including policy changes by mean of advocacy work); cessation of adverse behavior; adoption of positive behaviors (increased physical activity, weight loss, etc.). 20 points)

Please keep Personal Statement and Justification to one single spaced, typed page.

Nominees are eligible to earn a total of 90 points.

The 2020 CHW Summit Outstanding Community Health Worker Award: Nomination Form

Note: Nominations may be submitted by another individual or directly by the nominee.

For Office Use Only;

Date and Time application received: _____

Application Complete: Y/N

(5 points allocated for completed nomination form)

Name of Nominee: *(As it would appear on the award)* **Place of Employment:**

Nominee Address:

City:

State:

Zip Code:

Work Phone Number:

Email:

Name of Nominator:

Title:

Organization:

Mailing Address:

Work Phone Number:

Email:

Personal Statement Regarding Nominee (25 points total). Description provided by nominator should include the following information:

1) *An explanation of work/ job functions/duties and description of health promotion and other CHW activities done on a daily basis (10 points)*

2) *Describe the length of involvement and service as a CHW (5 points)*

3) *Description of the population and community served (5 points)*

4) *Description of community involvement (5 points)*

Justification (60 points total). The nominator should answer the following questions:

1. *How has the nominee demonstrated leadership appropriate to their project/program? (20 points)*

2. *How has the nominee made a difference in the community they serve? (20 points)*

3. *How has the nominee contributed significantly to improving health outcomes and access to health care services for their target community? Examples include: improved health status; increased health knowledge; increased access to services (including policy change by means of advocacy work); cessation of adverse behavior; adoption of positive behaviors (increased physical activity, weight loss, etc.). Metrics documenting the improvement in health outcomes and/or access to health care services for their community are strongly encouraged. (20 points)*

Examples of metrics:

- Completed patient assessments with an average completion rate of 94% over the last 6 months.
- From established work plan, completed 87% of patient return phone calls leading to 95% of referrals being completed over last 9 months.
- Provided educational efforts on colon cancer during 4 community outreach efforts reaching 97 people and referred 5 for definitive care.
- Visited with 4 local elementary schools and presented immunization information to 127 children.